LIBRARIAN

ALLAMA IQBAL LIBRARY

(ISO 9001:2015 CERTIFIED LIBRARY)

UNIVERSITY OF KASHMIR

UNIVERSITY CAMPUS, HAZRATBAL, SRINAGAR-190006, KASHMIR

"Books on Wheels" Service

Allama Iqbal Library is pleased to announce its new service, "Books on Wheels," for our students, scholars, and teaching faculty of satellite campuses of the University of Kashmir. These patrons do not need to visit the Allama Iqbal Library to issue and return books. The dedicated team of our library will deliver books directly to them in their campus libraries. The following steps are required to make this service functional.

- 1. Browse Our Online Catalogue: Visit our website to search the Web OPAC and select book/s of your choice. You can enquire about book/s of your choice through email as well. Contact us at circulation.ail@uok.edu.in
- 2. Place Your Requests: Once you've found book/s you want to read, place a request through your registered email at circulation.ail@uok.edu.in and attach a softcopy of your library card for library membership details. You can also send your mobile number for issue and return confirmation.
- 3. **Schedule Delivery:** After receiving your request, our dedicated team will process it promptly. Our delivery team will send your requested book/s to your campus library, and you will collect them at your convenience after proper signature.
- 5. **Return Process:** When you complete the reading of the book/s, you can either return it/them to the Allama Iqbal Library of your own or to the campus library for onward transfer to AIL as per your convenience.

ath the LIBRARIAN.

No: F- (New-Service) AIL/KU/24/2

Date: 22-04-2024.

Copy to:

- 1. Dean Academic Affairs
- 2. Dean Research
- 3. Dean, College Development Council
- 4. Deans of Schools, University of Kashmir
- 5. Controller of Examinations
- 6. Dean, Students Welfare
- 7. Directors of satellite campuses for Information and Implementation.
- 8. All Heads/Directors/Coordinators of Departments/Centres/Institutes
- 9. I/C Director, IT&SS for uploading the circular on the University Website
- 10. SS to VC for kind information of Hon'ble Vice Chancellor, University of Kashmir
- 11. PS to Registrar for information of Registrar, University of Kashmir
- 12. Officers of the Registry/Allama Iqbal Library
- 13. File