

# ALLAMA IQBAL LIBRARY (ISO 9001:2015 CERTIFIED LIBRARY)

## University of Kashmir

(NAAC Accredited "A" Grade University) University Campus Hazratbal Srinagar, Kashmir, J&K-190006

## "RESERVE MY BOOK" Service

Allama Iqbal Library is pleased to inform all users to use its upgraded service "Reserve My Book" available on the library's Web OPAC. As you are engaged in your studies, we understand the importance of getting access to the right book easily will save your precious time. Reserving a book will guarantee its availability when you need it most. The following steps are required to make this service functional.

- 1. Browse AIL Web OPAC: Visit our website to search the Web OPAC to explore the wide array of books available in the Allama Iqbal Library.
- 2. Select Your Book: Once you've found the book you need, click on the "Request" button next to it.
- 3. Provide Your Login Details: Fill in your username and password of your Library ID and select the date till the book shall be reserved.
- 4. Confirmation: Once your reservation is processed, you'll receive an email that your reserved book is ready for pickup.
- 5. Pick-Up Instructions: Reserved book will be held at the circulation desk for up to 3 working days (72 hours) for pick-up. If the reserved book is not picked up within the specified time, it will be available to other users on demand.

#### \*Note:

- 1. Remember to bring your Library ID when collecting your reserved book.
- 2. A user can reserve up to two books at one time.
- 3. This service is available only for Allama Iqbal Library collection.

Start reserving your books today to ensure you have access to resources for your studies. If you have any questions or encounter any issues, don't hesitate to contact the library staff on the email circulation.ail@uok.edu.in

No:F(LIS-RMB)AIL/KU/24

Date: 24-07-2024

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