



ALLAMA IQBAL LIBRARY

University of Kashmir -190006, Kashmir
LOCKER APPLICATION FORM (24*7)

Please paste your recent coloured photograph here and attach one additional photograph with the form.

Membership ID

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CATEGORY Scholar

Student

In case, specially abled students: Physically Disabled

Visually Disabled

PERSONAL INFORMATION

SURNAME (In Block Letters) _____ FIRST NAME _____ MIDDLE NAME _____

Tick (Male/Female)

D.O.B (yyyy/mm/dd)

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CONTACT INFORMATION

Permanent Address (In Block Letters) _____ District: _____

Pin Code: _____ Contact No. (Mandatory): _____

Additional Contact No. of Father/ Guardian (Mandatory): _____

E-Mail (Mandatory): _____ @ _____

Course _____ Course Duration _____

Department _____

Year of Registration (Batch)

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Validity of ID of Library

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Signature of Applicant

Fee Details (Non-Refundable)

Receipt No. _____ Receipt Date _____ Amount _____

FOR OFFICE USE

Certified that the student/scholar/member deposited Locker fee (Non-Refundable) in the Library Chest/J&K Bank Account No. 268

Incharge Accounts

Certified that the details of locker allotted are entered in the Virtua account of the user.

PA/ JPA (Circulation)

Officer Incharge (Circulation)

Librarian

Rules & Regulations

1. Locker fee is non-refundable and is to be paid in advance for one year.
2. Locker allotment is subject to availability and library discretion only.
3. Lockers are for storing personal belongings, book or study material related to library use only.
4. The library is not liable for any loss, damage or theft of any item (s) stored in locker allotted.
5. Lockers should be kept clean, and any damage should be reported to library staff immediately.
6. Each user must check his/ her locker frequently for safety purpose.
7. Lockers must be handed over/emptied by the designated deadline or upon the expiry of the library membership.
8. Prohibited items, perishable items like food etc., hazardous materials, and **illegal substances** are not allowed in lockers.
9. The library reserves right to inspect lockers at any time for security or policy compliances purposes.
10. Transfer of locker access or keys or any unauthorized use is strictly prohibited and may result in suspension of locker privileges without further notice.
11. In case a candidate cancels his/ her library membership (or membership gets expired), he/she will also forfeit the right/privileges to access the locker and will have to surrender the same within a period of 10 days otherwise, the locker shall be opened by the library authorities themselves so that the same can be used by other bonafide users.
12. In case, the locker fee is not paid in advance within a period of 10 days of its expiry, a penalty of Rs. 500/- shall be charged for negligence.
13. In case the key is lost by the user, the library should be informed in writing and replacement charges would be Rs. 300/-
14. The rules and regulations might change and the user are supposed to obey all the related rules as well.

I have carefully read the Allama Iqbal Library (24*7) Locker facility rules and regulations and agree to abide by these. Received the key of Locker No..... on Date.....

Signature of Applicant