

User Guide

Registration for Knimbus Remote Access Services of the Allama Iqbal Library, University of Kashmir

Step-1: Visit the website <https://kashmiruniversity.knimbus.com/> and click on **Sign-In**. The link is also available under **E-Resources menu** of Allama Iqbal Library website <https://ail.uok.edu.in/>

Step-2: Click on **Sign-up** visible at the bottom of new screen;

Step-3: Create your account by filling your **Name, Email ID** and password (Min. 05 characters);

Step-4: A **Welcome page** will pop-up, fill-up the following mandatory details in the page:

- 1) **Student ID:** (Write Library membership ID No: like, vtls*****) OR Employ Code/ CPIS Code for the faculty members of affiliated colleges only;
- 2) **Organization:** (Name of University OR Affiliated College);
- 3) **Department:** (Name of Department/ Centre etc.);
- 4) **Degree/ Program:** (Name of Course);
- 5) **Designation:** (Student/ Scholars/ Professor, Asstt. Professor etc. Or Staff designations);
- 6) **Mobile No.**

Step-5: Uploading of credentials under **ID Document:**

A. For Bonafide Students/ Scholars and Faculty members of University of Kashmir:

- a) **Under ID Document:** The students/ Scholars/ Faculty members of University of Kashmir will upload the front side of their Library membership card.

B. For Affiliated College Faculty Members Only:

- a) Under Frontside, the faculty members of affiliated colleges will upload the scanned copy of duly filled-in and attested copy of the Annual Membership Form. The Annual Membership Form is available at Library website <https://ail.uok.edu.in/> under Downloads section;
- b) Under Backside, the faculty members of affiliated colleges will upload the screenshot/ receipt of the annual membership fee of Rs.300/- (fee can be paid via mPay, GPay etc.). Annual membership fee can be paid into the following Bank Account of Librarian, Allama Iqbal Library, KU - **0007010100000268 ; IFS Code: JAKA0NASEEM**

Step-6: Save and Continue;

Approval process:

- a) The application will be forwarded to Library Administrator instantly and he will approve the membership only after verification of the details submitted within 03-days;
- b) The application will be accepted or rejected depending upon the validity of Library membership card and other details submitted by applicant.

For further details or query, please reach us through email: eresources@kashmiruniversity.ac.in OR visit Physically the E-Resources Centre (2nd Floor), Allama Iqbal Library.